



The Butler / Warren County Buzz

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Attention HR Professionals! Butler/Warren County Society for Human Resource Management Presents:

“An Inside look at Employee Behavior”

We hope you can join us on Thursday May 3rd as Dr. Jim Eliassen, Associate Director of the University of Cincinnati's, College of Medicine, Center for Imaging Research, will be speaking on the relationship between brain learning mechanisms and substance abuse. Similar physical process explanations apply to many other mental illnesses also. He will be showing MRI images of brain activity in various populations, which utilizes equipment that has at least twice the strength of the typical medical-use equipment.

HR professionals are often in the position of having to explain the situations to others in their organization. While some stress can produce higher productivity, excessive levels can have negative health and cost consequences on organizations, employees and society as a whole.

Please join us on Thursday May 3rd, 2012 at Wetherington Country Club.

Directions:

Take I-75 to the Tylersville Rd. exit and turn west. Go to the entrance of Wetherington Homes, which is just past Shell & Meijer, turn right and follow to the stop sign at corner of Country Club Lane. Turn right at stop sign and follow road to left. It takes you into Country Club parking lot.

Cost is \$13.00 for members and \$15.00 for non members.

7:15 AM – Registration and Networking

7:30 AM – Breakfast

8:00-9:00 AM – Presentation

Please reserve your seat by Tuesday, May 1st by emailing Michelle Ezerski at michelle.smith@uchealth.com or by calling 513-298-7831.

*******This meeting is pending approved for HRCI Credit**

President's Message – May 2012

Thank you to all of the BWSHRM members who were able to attend the first ever HR Collaborative Regional HR Conference! It was very well attended by HR professionals in the area and planning will start soon on next year's event which we hope will be even bigger and better! If you attended, you should be receiving a survey request via email. Please make sure to complete it so that we will be able to keep the aspects that attendees liked and to address any concerns they had about the conference. If you weren't able to attend this year, we hope to see you next year!

I hope to see you all at our May 3rd meeting! The topic sounds very interesting and a bit different than the usual – I'm looking forward to it!

Angela Sherrick, SPHR

President

BWSHRM Receives Distinguished Award

The Society for Human Resource Management (SHRM) in Alexandria, VA has awarded the Silver EXCEL Award designation to the BWSHRM for its scope of work in 2011.

The EXCEL Award is the recognition component of the SHRM Affiliate Program for Excellence (SHAPE). SHAPE measures include alignment with SHRM's overall objectives, strategic focus and initiatives as well as promoting the HR profession at the local level.

"This recognition demonstrates both the leadership and the successful partnership the chapter has with SHRM to serve the networking and professional development needs of human resource professionals and to the advancement of the human resources profession" noted Pamela J. Green, SPHR, Vice President, U.S. Membership for SHRM.

BWSHRM receives a Certificate of Recognition, a specialized banner to display at its meetings and events, and is being recognized in SHRM's publications and at its conferences.

The Society for Human Resource Management (SHRM) is the world's largest association devoted to human resource management. The Society serves the needs of HR professionals and advances the interests of the HR profession. Founded in 1948, SHRM has more than 250,000 members in over 140 countries, and more than 575 affiliated chapters.

**BUTLER / WARREN COUNTY
SOCIETY FOR HUMAN RESOURCE MANAGEMENT
2011 BOARD OF DIRECTORS ELECT**

President – 2nd year of 2 year term

Angela Sherrick, SPHR – HR Manager
PAC Worldwide Corporation
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Secretary – 2nd year of 2 year term

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Legislative Director

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Workforce Readiness Director

Brian Richards – Operations Development Manager
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Past President & College Relations Director

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Vice President – 2nd year of 2 year term

Michelle Ezerski - Human Resources Assistant
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Treasurer – 2nd year of 2 year term

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Public Relations Director

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SHRM Foundation Director

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HR Certification Information

Applying for Certification

When to Apply

We accept applications for our certification exams twice a year for the two [exam testing periods](#). Apply early to make sure that your registration is confirmed and that you get your choice of exam date, time and location.

How to Apply

Apply online by creating an Online Profile to obtain a User ID# and password. If you already have your 12-digit User ID# and password you may begin the online application process by entering them as your login information to access your [Online Profile](#).

What You Need to Fill Out the Application

You will need to give us the following information:

- Email address -- During the application process, we will send all communications by email, to the email address you list in the application
- Full name as it appears on your government-issued ID -- At the test center, you will be required to present an unexpired, government-issued ID. Make sure the name on your application matches the ID you will present at the test center.
- Mailing address --We will mail score reports and certificates to the “primary” address that you list on your application
- Demographic information --This will include information such as your age, sex and company name. We request this information so that we can learn more about certification candidates. We do not use this information to determine who is eligible to take an exam. We do not discriminate on the basis of race, religion, national origin, sex, sexual orientation or disability.
- 12-digit User ID number (If you are already certified or you have applied in the past, you already have this User ID number. This ID number is different from your SHRM member number-if you have one). You will need your User ID number and a password to review and modify your application online. To schedule exams and to communicate with us before and after you become certified. If you submitted a paper application, please allow 10 business days for the information to be available in your online file.)
- Info changes --After applying, you can review or modify your contact information online. Please note that only our staff can make name changes.
- Qualifying HR work experience -- You must fill out the Qualifying HR Work Experience section of the application unless you recertify by exam or you are CA certification candidate. The position or positions you list in this section must exactly match the [approved position codes](#). If you cannot find an exact match for your job title on the position code list, you must list that job title as “Other” on your application. Then fill out and submit a [Supporting Documentation Form](#). Attach an official job description to show that the position was at a professional level and that at least 51 percent of the daily activities were HR focused. If you do not provide this information, you will not be eligible to take the exam. Because of the volume of applications we receive, we cannot pre-approve applications for eligibility.
- SHRM Member Number (if you have one)

- Felony Conviction Statement -- In compliance with the accreditation that the HR Certification Institute received from the National Commission for Certifying Agencies (NCCA) in 2008, we ask that you answer a felony (serious crime) conviction statement.
- Affirmation -- You will be asked to affirm that the information submitted on the application is complete and true. The affirmation also attests that you have read the [HR Certification Handbook](#) and agree to be bound by all policies and procedures outlined in it.

Exam Deadlines and Fees

Our computer-based exams are administered twice a year at test centers throughout the world.

Testing centers fill up quickly (particularly at the end of each exam testing period) so apply and schedule your exam early. If you wait until the exam period starts, you might not even be able to schedule an exam appointment at all. This happens rarely, but if it happens to you, you may withdraw from the exam and apply for a 50 percent refund of your exam fee.

2012 Exam Application Submission Dates

	Testing Dates	Applications Accepted	Late Applications Accepted*
Spring			
PHR/SPHR	May 1-June 30, 2012	Jan. 9, 2012 - Mar. 9, 2012	Mar. 10 - April 13, 2012
GPHR/CA	May 1 - May 31, 2012	Jan. 9, 2012 - Mar. 9, 2012	Mar. 10 - April 13, 2012
Winter			
PHR/SPHR	Dec. 1, 2012-Jan. 31, 2013	July 9, 2012 - Oct. 5, 2012	Oct. 6 - Nov. 9, 2012
GPHR/CA	Dec. 1-31, 2012	July 9, 2012 - Oct. 5, 2012	Oct. 6 - Nov. 9, 2012

*A US\$75.00 nonrefundable late fee is applied to all applications submitted during this time.

Fees

	PHR	SPHR	GPHR	PHR-CA/ SPHR-CA
Price	US\$300	\$US425	US\$425	US\$325
SHRM Member Price	US\$250	US\$375	US\$375	US\$275

All prices include a US\$75 nonrefundable application fee.

A US\$75 nonrefundable late fee will be applied on applications received after the regular deadline.

Visit this link for more information - www.hrci.org/HRCertification/